



Non-TFS Employee FTP Access Authorization Form

Mail to: Information Resources ♦ 200 Technology Way, Suite 1120 ♦ College Station ♦ Texas 77845  
 Phone: (979) 458 – 6609 ♦ Fax: (979) 458 – 6611

**I. USER AUTHORIZATION**

<input type="checkbox"/> Download Only Access	<input type="checkbox"/> Upload and Download Access
Username Desired:	Last Name, First Name (Please Print):
	Organization:
	(Area Code)Phone Number:
	Email Address:

**Requesting:**

- New Account
- Deactivate Existing Account
- Update Existing Account

**Authorization**

\_\_\_\_\_  
 Department Head or Associate Director Date Name (Please Print)  
 (Required only if New Account or Deactivation)

**II. FTP Public Folder**

Director's Office	Finance and Administration	Forest Resource Protection	Forest Resource Development and Sustainable Forestry
(Division Code: DO)	(Division Code: FIAD)	(Division Code: FRP)	(Division Code: FRDSF)
<input type="checkbox"/> Director's Office	<input type="checkbox"/> Associate Director's Office - FIAD	<input type="checkbox"/> Associate Director's Office - FRP	<input type="checkbox"/> Associate Director's Office - FRD
	<input type="checkbox"/> Budgets and Accounting	<input type="checkbox"/> Fire Administration	<input type="checkbox"/> Central Texas Operations
	<input type="checkbox"/> Human Resources	<input type="checkbox"/> Mitigation and Prevention	<input type="checkbox"/> Sustainable Forestry
	<input type="checkbox"/> Information Resources	<input type="checkbox"/> Law Enforcement	<input type="checkbox"/> East Texas Operations
	<input type="checkbox"/> Payroll & Support Services	<input type="checkbox"/> Predictive Services	
	<input type="checkbox"/> Purchasing	<input type="checkbox"/> Planning & Preparedness	
		<input type="checkbox"/> Capacity Building	
		<input type="checkbox"/> Incident Response	
		<input type="checkbox"/> East Texas Operations	

Specific Folder Access: /Public/\_\_\_\_\_

(Ex. /Public/Information Resources/<Folder>/ (where <Folder> is the name of the folder))

For IR Dept. Use only:

Form Received Date:	Initials:	User Id:	
Account Set-up Date:	Initials:		
Comments:			